

HOPE for Hyndman CS

Charter Annual Report

07/01/2013 - 06/30/2014

School Profile

Demographics

130 School Drive
Hyndman, PA 15545
(814)709-9019

Phase:

CEO Name:

CEO E-mail address:

Phase 2

Aiko Malynda Maurer

mmaurer@hyndmancharterschool.org

Governance and Staff

Leadership Changes

Leadership changes during the past year on the Board of Trustees and in the school administration:

New board members started August 2013. Mrs. Amy Leydig resigned on February 20, 2014 and was replaced by Ron Scritfield on February 27, 2014. Mrs. Jody Emerick's term ended and she was replaced by Mr. Jerry Leydig, who was sworn in on June 17, 2013.

Board of Trustees Meeting Schedule

Location	Date and Time
HOPE for Hyndman Charter School - Water Street Office	7/25/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	8/29/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	9/26/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	10/31/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	11/21/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	12/18/2013 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	1/30/2014 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	2/27/2014 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	3/27/2014 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	4/24/2014 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	5/29/2014 6:30 PM
HOPE for Hyndman Charter School - Water Street Office	6/17/2014 6:00 PM

Professional Staff Member Roster

There are no professional staff members.

The professional staff member roster as recorded originally on the PDE-414 form

XLSX file uploaded.

Quality of Teaching and Other Staff

Position Categories	All Employed per Category	Appropriately Certified	Promoted	Transferred	Terminated	Contracted for Following Year
Chief Academic Officer/Director	1.00	1.00				1.00
Principal	1.00	1.00				1.00
Assistant Principal						
Classroom Teacher (including Master Teachers)	26.00	23.00			5.00	
Specialty Teacher (including Master Teachers)	4.00	4.00				
Special Education Teacher (including Master Teachers)	4.00	4.00		1.00	1.00	
Special Education Coordinator	1.00					
Counselor	2.00	2.00				
Psychologist						
School Nurse	1.00	1.00				
Totals	40.00	36.00	0	1.00	6.00	2.00

Further explanation:

This narrative is empty.

Fiscal Matters

Major Fundraising Activities

Major fundraising activities performed this year and planned for next year:

The HOPE for Hyndman Charter School Fundraising Committee, uses several programs and various fundraisers, to raise money, each year. We have an annual candy bar sale and an annual Donkey Basketball game. There are also several other fundraisers ran throughout the year but they vary from year to year. They include things like: clothing sales, hoagie sales, talent shows and fundraising dinners. We also receive money from programs the Hyndman PTO runs including but not limited to Box Tops for Education and the Martin's Bonus Card Program. All money raised from fundraisers goes into the Student Activities Fund at HHCS. We also participate in programs such as: Labels for Education and Coke Rewards and we receive merchandise through these programs. The items we receive are used for gym classes, art classes and we also receive some general school supplies. In the coming year we will be working with the new established HHCS Education Association and most of the schools fundraising will be handled by this group.

Fiscal Solvency Policies

Changes to policies and procedures to ensure and monitor fiscal solvency:

There were no changes.

Fiscal Solvency Policies

Charter School documents that describe policies and procedures that have been established to ensure and monitor fiscal solvency (optional if described in the narrative)

Files uploaded:

- Fiscal Solvency Policies.docx

Accounting System

Changes to the accounting system the charter school uses:

Hope for Hyndman Charter School maintains its books on a fund accounting basis in accordance with GAAP. It maintains a chart of accounts based on the Pennsylvania State Chart of Accounts for PA Public Schools, and all PDE reports are filed in this format. The accounting firm that works with the school is revising the school's chart of accounts to further align the account codes with the state chart of accounts. Quick Books Accounting Software is used to classify, capture and report income and expenditures.

Preliminary Statements of Revenues, Expenditures & Fund Balances

The completed and CEO signed Fiscal Template – Preliminary Statements of Revenues, Expenditures & Fund Balances

XLS file uploaded.

Financial Audits

Basics

Audit Firm: Young, Oakes, Brown, & Company, P.C.
 Date of Last Audit: 10/17/2013
 Fiscal Year Last Audited: 2012-13

Explanation of the Report

Detailed explanation of the report (if the previous year's report has been submitted.) Any audit report for a school year that precedes this annual report by more than 2 years is not acceptable and may be considered a material violation:

The audit for the 2013-14 school year has not yet been completed; however, it is in progress.

Financial Audit Report

The Financial Audit Report, which should include the auditor's opinion and any findings resulting from the audit

PDF file uploaded.

Citations

Financial audit citations and the corresponding Charter School responses

Description	Response
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Federal Programs Consolidated Review

Basics

Title I Status: Yes
 Date of Last Federal Programs Consolidated Review: 04/15/2015
 School Year Reviewed: 2014-15

Federal Programs Consolidated Review Report

The Federal Programs Consolidated Review Report, which should include the Division's opinion and any findings resulting from the audit

No file has been uploaded.

Citations

Federal Programs Consolidated Review citations and the corresponding Charter School responses

Description	Response
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Special Education

Chapter 711 Assurances

The LEA agrees to comply with all requirements of Special Education outlined in 22 PA Code Chapter 711 and other state and federal mandates. These include:

Implementation of a full range of services, programs and alternative placements available to the Charter School for placement and implementation of the special education programs in the Charter School.

Implementation of a child find system to locate, identify and evaluate young children and children who are thought to be a child with a disability eligible for special education residing within the Charter School's jurisdiction. Child find data is collected, maintained and used in decision-making. Child find process and procedures are evaluated for their effectiveness. The Charter School implements mechanisms to disseminate child find information to the public, organizations, agencies and individuals on at least an annual basis.

Assurances of students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.

Following the state and federal guidelines for participation of students with disabilities in state and Charter School-wide assessments including the determination of participation, the need for accommodations and the methods of assessing students for whom regular assessment is not appropriate.

Assurance of funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

Special Education Support Services

Support Service	Location	Teacher FTE
Inclusion Facilitator	HHCS	1
Inclusion Facilitator	HHCS	0.5
Inclusion Facilitator	HHCS	1
Inclusion Facilitator	HHCS	1
Special Education Coordinator	HHCS	1
Special Education Director	HHCS	0.3

Special Education Contracted Services

Title	Amt. of Time per Week	Operator	Number of Students
Hearing	7 Hours	Intermediate Unit	10 or fewer
Occupational	4 Hours	Outside	10 or fewer

Theraphy		Contractor	
Social Worker	1 Days	Intermediate Unit	16
Speech	2 Days	Intermediate Unit	13

Special Education Cyclical Monitoring

Date of Last Special Education Cyclical Monitoring:
Link to Report (Optional):

12/18/2013
Not Provided

Special Education Cyclical Monitoring Report

The Special Education Cyclical Monitoring Report, which should include the Bureau's findings
PDF file uploaded.

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed assets acquired by the Charter School during the past fiscal year:

Capital expenditures for the year were not significant, consisting of computer equipment, leasehold improvements, furniture, and vehicle expenditures totaling approximately \$45,000.

The total Charter School expenditures for fixed assets during the identified fiscal year:

\$45,000.00

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan:

The school is interested in purchasing a vacant school building from the Bedford Area School District. Acquisition of the facility would require additional renovation and FF&E expenditures.

Memorandums of Understanding

Organization	Purpose
Pennsylvania State Police	To establish a universal protocol for response by the Pennsylvania State Police to incidents that occur at HOPE for Hyndman Charter School, which is within the jurisdiction of the Pennsylvania State Police.