

**HOPE for Hyndman Charter School**  
Board of Trustees  
Board Meeting Minutes  
August 28, 2014 at 6:00pm  
HOPE for Hyndman Charter School Library

The HOPE for Hyndman Charter School Board of Trustees held their regular monthly Board Meeting on July 31, 2014 in the HOPE for Hyndman Charter School music room. Trustees present at the meeting included: Brigitte Emerick, Ron Gibbner, Christine McKenzie, Jessie Spiker, Ron Scritchfield, Jerry Leydig, HOPE for Hyndman Charter School CEO Aiko Malynda Maurer, and Board Secretary Angela Gibbner.

There were 2 visitors/members of the Hyndman community present at the meeting.

The meeting was brought to order at 6:04pm by President Brigitte Emerick. Mrs. Emerick opened the meeting with the Pledge to the flag and prayer.

**Adoption of Agenda**

Mrs. Coughenour asked if the Board approved the agenda for the meeting.

Motion made by Mr. Gibbner and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

**Secretary's Report & Treasurer's Report**

- Request approval of the minutes recorded for July 31, 2014 and June 17, 2014. (see attachment in Google Drive)
- Request approval of financial records as of July 31, 2014. (see attachment in Google Drive)

Motion made by Mr. Gibbner and seconded by Mrs. McKenzie

Roll Call: All Board Members present were in favor.

**Old Business**

None

**Committee Reports (see Google Drive for full reports)**

- Academic & Athletic—Tuesday, September 9 @ 3:30pm
- Facilities & Technology—Tuesday, September 2 @ 3:30pm
- Finance—Thursday, September 25 @ 3:30pm
- Governance/Personnel—Monday, September 15 @ 9:00am
- Educational Association—Monday, October 20 @ 6:00pm

**CEO Report**

- Board Retreat—See full report in Google Drive
- Dashboard—September Publication
- Current Enrollment—304
- Monitoring
  - Part I of SpEd Compliance completed
  - This year: Food Service Review and Federal Programs

## **New Business**

- **Board**

- Accept resignation of Mrs. Angela Coughenour from Board of Trustees

Motion made by Mrs. Spiker and seconded by Mrs. McKenzie

Roll Call: All Board Members present were in favor.

- Motion for Nominations for Office of Vice President

Moved by Mr. Scritchfield to nominate Mr. Jerry Leydig—Accepted nomination, seconded by Mrs. Spiker

- Motion to close nominations for Office of Vice President

Moved by Mr. Scritchfield and seconded by Mrs. Spiker

- Election of Mr. Jerry Leydig as Vice president

Moved by Mr. Gibbner and seconded by Mr. Scritchfield

Roll Call: All Board Members present were in favor.

- Request approval of updates to By-Laws
- Request approval to appoint the following two representatives
  - Dalton Ackerman
  - Bryce Emerick

Motion made by Mrs. McKenzie and seconded by Mr. Gibbner

Roll Call: All Board Members present were in favor.

- **Finance**

- None

- **Policies**

- None

- **Personnel**

- Request approval of Personnel Issues, as per document in Google Drive
- Request approval of Substitute List, as per document in Google Drive

Motion made by Mrs. Spiker and seconded by Mr. Gibbner

Roll Call: All Board Members present were in favor.

- Request approval of Job Descriptions, as per documents in Google Drive

Motion made by Mr. Leydig and seconded by Mrs. McKenzie

Roll Call: All Board Members present were in favor.

- Request approval of Extra Duty/Extra Pay list, as per document in Google Drive

Motion made by Mr. Gibbner and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

- **Food Service**
  - Request approval to start a student organization called Orange & Black Catering

Motion made by Mrs. McKenzie and seconded by Mr. Scritchfield

Roll Call: All Board Members present were in favor.

- **Technology**
  - None
- **Athletics/Transportation**
  - Request approval of Athletic Coaches List, as per document in Google Drive

Motion made by Mr. Scritchfield and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor with the exception of Mr. Gibbner who abstained.

- **Maintenance**
  - None
- **Instruction**
  - None
- **General Operations**
  - Request approval of Student Activities Handbook

- Request approval of updated Employee Handbook

Motion made by Mrs. McKenzie and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

- Request approval of the updated Facilities Rate Chart

Motion made by Mr. Leydig and seconded by Mr. Gibbner

Roll Call: All Board Members present were in favor.

- Request approval of MOU between HHCS and the PA State Police to establish a protocol for response by the PA State Police to incidents that occur at HHCS
- Request approval of MOU between HHCS and the California University of Pennsylvania for University-District Leadership Program

Motion made by Mrs. McKenzie and seconded by Mr. Gibbner

Roll Call: All Board Members present were in favor.

- **21<sup>st</sup> Century**

- None

- **Miscellaneous**

- None

- **Board Goals** (see Google Drive)

- **Public Comment**

- Mr. Mowry asked about HHCS staff turn-over and if the staff understands/knows how HHCS came into existence. He also asked about succession planning. All questions were discussed between the HHCS Board and the public.

At 7:50pm Mrs. Emerick asked that the board enter into Executive Session to discuss Personnel issues

Motion made by Mrs. Spiker and seconded by Mr. Scritchfield

Roll Call: All Board Members present were in favor.

At 8:50pm the Board reconvened to continue the public meeting

- Request approval to submit a grant to Standard Charitable Foundation

Motion made by Mrs. McKenzie and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

## **Adjournment**

Motion made by Mr. Gibbner and seconded by Mr. Scritchfield to adjourn the meeting at approximately 8:53pm. All Board Members present were in favor.

Respectfully submitted,

Angela D. Gibbner  
Board Secretary