

HOPE for Hyndman Charter School

Board of Trustees

Board Meeting Minutes

December 4, 2014 at 6:00pm

HOPE for Hyndman Charter School

The HOPE for Hyndman Charter School Board of Trustees held their regular monthly Board Meeting on December 4, 2014 at the HOPE for Hyndman Charter School. Trustees present at the meeting included: Brigitte Emerick, Ron Gibbner, Christine McKenzie, Jessie Spiker, Ron Scritchfield, Jerry Leydig, Donald Gross, Brett Shaffer, HOPE for Hyndman Charter School CEO Aiko Malynda Maurer, and Board Secretary Angela Gibbner.

There was 1 visitor/member of the Hyndman community present at the meeting.

The meeting was brought to order at 6:44pm by President Brigitte Emerick. Mrs. Emerick opened the meeting with the Pledge to the flag and prayer.

Adoption of Agenda

Mrs. Emerick asked if the Board approved the agenda for the meeting with the addition of Volunteer Assistant Varsity Cheer Coach added to Personnel.

Motion made by Mr. Shaffer and seconded by Mr. Gibbner

Roll Call: All Board Members present were in favor.

Letter of Interest

Mrs. Angela Coughenour would like to obtain the open seat on the HHCS Board of Trustees.

Motion made by Mr. Gibbner and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

Administration of Oath of Office and Swearing in as HHCS Board of Trustees Member

Mrs. Angela Coughenour was sworn in as an HHCS Board of Trustees Member. The appropriate paperwork was signed and notarized.

Public Comment

Mrs. Angela Gibbner asked questions concerning:

- Student obligations
- Athletic equipment when a student withdraws from HHCS

Mrs. Jessie Spiker discussed:

- Grant money for playground equipment

Each comment and concern voiced by these individuals was discussed at length between the public and the HHCS Board.

Secretary's Report

- Request approval of the Minutes recorded for October 30, 2014

Motion made by Mr. Shaffer and seconded by Mr. Gross

Roll Call: All Board Members present were in favor.

Treasurer's Report

- The treasurer's report is not available at this time

Old Business

None

Student Members of Board Report

No report this month

Committee Reports (see Google Drive for full reports)

- Academic & Athletic—Tuesday, January 13, 2015 @ 3:30pm
- Facilities & Technology—Tuesday, January 6, 2015 @ 3:30pm
- Finance—Thursday, January 29, 2015 @ 3:30pm
- Governance/Personnel—Wednesday, January 21, 2015 @ 9:00am
- Educational Association—Monday, January 26, 2015 @ 6:00pm

At 7:30pm Mrs. Emerick asked the Board to enter into Executive Session to discuss Personnel and Legal Issues.

Motion made by Mrs. Spiker and seconded by Mrs. McKenzie.

Roll Call: All Board Members present were in favor.

At 8:10pm the Board reconvened to continue the public meeting.

New Business

- **Board**
 - None
- **Finance**
 - None
- **Policies**
 - None

- **Personnel**

- Request approval of Personnel Issues, as per document in Google Drive
 - Bonuses
 - Food Service
 - A bonus amount (TBD) payable in the final August payroll if the average food service expenditure per ADM, excluding salaries, related benefits, and equipment, is within 5% of the prior year's expenditure per ADM (excluding salaries, related benefits, and equipment)
 - Staff Christmas Bonus
 - \$100 paid through payroll during December to all staff who interacts with students. No PSERS deduction, teaching staff expensed to Ready to Learn Grant, non-teaching staff expensed to Administrative Budget

Motion made by Mrs. Spiker and seconded by Mrs. McKenzie

Roll Call: All Board Members present were in favor with the exception of Mr. Leydig and Mr. Shaffer who abstained.

- Resignations
 - Request approval to accept the following resignations:
 - Mrs. Julie Rininger, Elementary Homebound Instructor, effective December 2, 2014
 - Reorganization and Appointments/Assignments
 - Reorganize the following:
 - None
 - Appoint/Assign the following:
 - Convert Mrs. Joni Miller from part-time hourly to full-time hourly with approximately 88% of her time as Special Ed Assistant and approximately 12% of her time as Office/Transportation Assistant, effective November 17, 2014
 - Ms. Tori Sheldon, as Elementary Homebound Instructor at the rate of \$21/hour, effective December 2, 2014
 - New Hires
 - Request approval to hire the following Teachers:
 - Mrs. Julie Rininger, as full-time Title I Math/SFA Reading Teacher, Level I, effective December 2, 2014, salary of \$31,225.26, prorated to 119 calendar days

Motion made by Mrs. Coughenour and seconded by Mr. Gross

Roll Call: All Board Members present were in favor.

- Request approval of the Officials Pay Scale by Sport, as per document in Google Drive
- Request approval of Miss Brielle Merkel as Volunteer Assistant Varsity Cheer Coach

Motion made by Mrs. McKenzie and seconded by Mr. Leydig

Roll Call: All Board Members present were in favor.

- **Food Service**

- None

- **Technology**

- None

- **Athletics/Transportation**

- None

- **Maintenance**

- None

- **Instruction**

- None

- **General Operations**

- Request approval for implementation of Project HOPE directed by Mrs. Maurer as drafted in Google Drive
-

Motion made by Mr. Shaffer and seconded by Mr. Gross

Roll Call: All Board Members present were in favor.

- **21st Century**

- Request approval to contract with Mrs. Julie Rininger as 21st Century Programs Coordinator for the 2014-2015 school year, from 10/1/2014 through 11/30/2014
- Request approval to contract with Mrs. Julie Rininger as After 3 Programs Coordinator beginning 12/1/2014
- Request approval to contract with Ms. Susie Hahn as After School Program Coordinator beginning 12/1/2014

Motion made by Mrs. McKenzie and seconded by Mrs. Spiker

Roll Call: All Board Members present were in favor.

- **Miscellaneous**

- Request approval for the Class of 2015 to take a Disney Cruise from March 26—April 3, 2015, as their Senior Trip

Motion made by Mr. Gross and seconded by Mr. Shaffer

Roll Call: All Board Members present voted NO

A motion was made by Mr. Gross that the class of 2015 may plan a trip with a NOT TO EXCEED amount of \$400 out of pocket cost per student, destination pending the approval of Mrs. Maurer. This was seconded by Mr. Shaffer

Roll Call: All Board Members present were in favor.

- **Public Comment**

- None

FYI

January is Board appreciation month. Before the January Board meeting there will be a dinner served to the Board of Trustees starting at 5:00pm with the meeting to follow at 6:00pm

Adjournment

Motion made by Mr. Gross and seconded by Mr. Scritchfield to adjourn the meeting at approximately 8:45pm. All Board Members present were in favor.

Respectfully submitted,

Angela D. Gibbner
Board Secretary