

**HOPE for Hyndman Charter School
130 School Drive
Hyndman, PA 15545**

Board of Trustees Policy

Title I School-Level Parental Involvement Policy

The HOPE for Hyndman Charter School has developed a written Title I parental involvement policy with input from Title I parents. The HOPE for Hyndman Charter School developed the Parental Involvement Policy with parent input during the Annual Meeting. It has distributed the policy to parents of Title I students. The policy will be displayed on the HHCS website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at the HOPE for Hyndman Charter School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
 - *During Back to School Night, an information booth is set up for families. Pamphlets and a PowerPoint is available for viewing. The Title I Coordinator is available to inform parents about the importance and requirements of Title I.*
 - *The Annual Meeting is also conducted shortly after to accommodate the parents that were not able to attend Back to School Night.*
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
 - *Meetings are held in the evenings when the majority of parents are able to attend. If parents are not able to attend in the evenings, an appointment may be made throughout the day to accommodate the parent.*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.**
 - *During the Annual Meeting or another scheduled time, parents are able to give their input.*
- The school provides parents of Title I students with timely information about Title I programs.
 - *HHCS will send out a phone message to all parents on School Messenger and through Facebook to contact and invite parents to meeting.*
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

- Three times a year reports, such as DIBELS and i-Ready, are sent home to parents after benchmark testing. If parents have questions about the reports, they are encouraged to contact the school for clarification.

- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

- Parents are given opportunities to meet with the Title I coordinator during Back to School Night and the Annual Meeting. Other meetings can be arranged to accommodate the work schedule of the parent.

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

HOPE for Hyndman Charter School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

- The School-Parent Compact was developed with the parents during the Annual Meeting. It will be displayed on the school's website. Attached is a copy of the School-Parent Compact.

Building Capacity for Involvement

The HOPE for Hyndman Charter School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

- Benchmark assessments are sent home three times a year notifying parents about their child's progress in math and reading. Parent-Teacher conferences are held in the fall if

the parent's would like more information about the State's academic content standards and assessments. Individual meetings can also be scheduled.

- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
 - *When requested, Classroom teachers and Title 1 teachers will send home materials (flashcards, games, etc.) to assist the child with their work.*
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
 - *Meetings are held throughout the year. How to incorporate parent involvement is frequently discussed.*
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
 - *During evening activities, Title 1 encourages families to attend and provides resources for students to take home to further boost their education.*
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
 - *Invitations are sent home with students in a format that parents are easily able to understand.*
- The school provides support for parental involvement activities requested by Title I parents.
 - *Materials are sent home with students that can be used with their family.*

Accessibility

The HOPE for Hyndman Charter School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- Reports that are sent home are in a format that parents are able to understand are are highlighted with important information. If more clarification is needed, parents are encouraged to contact the school to get the help needed.

Title 1 Contact:

Kayley Twigg, Title 1 Coordinator

ktwigg@hyndmacharterschool.org

814-842-3918

Joan Dodge, Executive Assistant to CEO, Student Services Coordinator

jdodge@hyndmancharterschool.org

814-842-3918

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE
CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL
LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS
POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER
REQUIREMENTS.**

ADOPTED this _____ day of _____, 2015

President

Secretary