

HOPE for Hyndman Charter School

Board of Trustees

Meeting Minutes

April 28, 2016 - 6 p.m.

The HOPE for Hyndman Charter School Board of Trustees held a regular monthly meeting on Thursday, April 28, 2016, at 6:00 p.m. at HOPE for Hyndman Charter School. *Those present:*

Austin Christner – Board member
Angela Coughenour – Board member
Brigette Emerick – Board President
Donald Gross – Board member
Ronnie Gibbner – Board member
Jerry Leydig – Board Vice President
Christine McKenzie – Board Secretary
Ron Scritchfield – Board member
Jessie Spiker – Board member
Thea Hosselrode -- Board Administrative Assistant
Dr. Tom Otis
Tom Vent
George Barton
Sherry Gross
Stephanie Hiquet
Jody Emerick
Erin Thompson

The meeting was called to order by B. Emerick at 6:03 p.m. The Pledge of Allegiance was recited, followed by a prayer by Mrs. Emerick. B. Emerick then did a board-member roll call.

Agenda: The meeting agenda was adopted with a motion by A Coughenour, seconded by J Spiker and carried. (Unan.)

Public comments: None

Secretary's report: A motion to approve the secretary's report of March 2016, (in Google Drive) was made by R Gibbner, seconded by A Coughenour and carried. (Unan.)

Treasurer's report: A motion to approve the treasurer's report of March 2016, (in Google Drive) was made by R Gibbner, seconded by A Coughenour and carried. (Unan.)

Old Business: A motion to determine Valedictorian, Salutatorian, and Honorable Mention for the Class of 2016 after grades are received from all college courses or no later than May 23, 2016, whichever comes first, was made by J Spiker, seconded by R Gibbner and carried. A roll call vote was taken.

Austin Christner – Yes
Angela Coughenour – Yes
Donald Gross – Abstain
Ronnie Gibbner – Yes
Jerry Leydig – Not Present for the Vote
Christine McKenzie – Not Present for the Vote
Ron Scritchfield – Yes

Jessie Spiker -- Yes
Brigette Emerick – Abstain

COMMITTEE REPORTS:

Facilities & Technology: R. Gibbner reported that Juan is checking on getting fuel for the school and will decide whether to get it filled now or wait. Mowing equipment is ready; the tractor is repaired. They discussed the ceiling tiles that get damp in the wrestling room. Juan wants to get two students for the summer from Career Link. They discussed the security camera upgrade and will wait for a holiday to upgrade so they don't lose anything. They discussed the front lobby sally port to reconfigure how people come into the building. They discussed office and classroom relocations. Juan ordered supplies for summer work. Hew Haw went on with no issues. There was some damage around the parking lot from the Little Stingers tournament. When the boilers were shut down, there were issues. When the boilers are turned off, the gaskets leak from the pipes. This only happens when you shut down the system. They are scheduled to be fixed after the last shut down of the season. We are using Air Management company to fix it. Juan mentioned whiteboards were all working. Someone used a permanent marker on the library whiteboard. From the security survey completed, we learned that the outside doors should be our first priority. We will ask the shop class and Pug for possible ways to alter the doors and eliminate the glass to make it more secure. On April 8 Juan went to OSHA training. He also attended a FEMA workshop. On April 7 there was a building inspection.

The committee will meet Tuesday, May 3 at 3:30 p.m.

Governance / Personnel: A. Coughenour reported that they met on April 22 and discussed the Charter renewal and STEM curriculum. They are looking for a consultant to set up the STEM curriculum. They will talk about career paths that will lead to STEM. Professional development will be needed. The Project HOPE meetings have been delayed while working on the Charter renewal, but they will start again soon. There is a new checklist for coaches to use at the end of the season. It will include things like whether all the uniforms and equipment were returned. It was suggested that a similar form be made for all extra duty, extra pay positions. The REVV concert went well; the band would like to play during a school day. The HOPE reception went well. Norma Shaffer received the Lifetime Achievement award.

The committee will meet Tuesday, May 17 at 9 a.m.

Academics & Athletics: B. Emerick reported that they met on April 13. The PSSA testing is going well. They discussed STEM and how to go about looking for packages to pursue. Advisory class forms are in place for grades 7-12. K-5 still need developed. Jeff Kimmel did a presentation on the sports teams. He will do a sign-up sheet before the end of the year for all sports so that he has an idea what will be needed next year. He discussed coaching positions. He would like an evaluation list for the coaches that include satisfactory and unsatisfactory ratings.

The committee will meet Tuesday, May 10 at 3:30 p.m.

Educational Association: B. Emerick reported that they met on April 4. They talked about the spaghetti dinner. Everything was set and ready. A Coughenour gave a recap on the Charter renewal process. B Emerick talked about graduation awards. A Coughenour will call the donors who have

not responded. Tim reported that he submitted the Highmark grant. He will hear back about it by May. The Standard Bank grant will be applied for again. Shelly will write a grant for drama and 5th grade pets. Other fundraisers are on hold.

The committee will meet again on Monday, May 23 at 6:00 p.m.

Finance: B. Emerick reported that they met on April 28 and went over the proposed budget for next year. They sent the budget home with the committee so that they can review it. It is a balanced budget as requested.

The finance committee will meet Thursday, May 26 at 3:30 p.m.

Discussion:

“REVV Up For Testing” – Great Success!

The band wants to come back during the day to play a concert. They were very excited to be here. All enjoyed it.

PSSA Testing Complete – Great Job Everyone!

The tests are complete and everyone (kids and staff) did a great job.

The senior class decided to complete a project and forego their senior skip day. They have chosen to do community service for the elderly in town instead of take a senior skip day. They will complete this community service on May 24. The rain day is May 26. The class has taken on another project to help the Toner family who is having medical problems. They will have a pepperoni roll and pizza sale to be able to give money to the family. Quotes were read from the senior class. Applications for the community service will be available at the health center and senior center.

We have things stored in the old Golden Rule center. There is an oven, sinks, desks, and fryers. The oven may be in working condition. There are also items stored at Sacco's Garage. We have to decide what to do with this stuff and clean things out.

We need a new bus. One bus did not pass inspection because of the body work. Jeff feels we can get a much newer bus for less money. The van did pass inspection but probably won't next year.

New Business:

Board: A motion to approve the Charter Renewal Agreement, as per document in Google Drive, was made by J Leydig, seconded by J Spiker and carried. A roll call vote was taken.

Bedford approved the Charter renewal agreement. The document is in the drive. We are thankful that they negotiated with us. The agreement will last for 5 more years. Dr. Otis is delighted. He stated that “We both came to the table and spent money on kids instead of lawyers.” When the Bedford Board came to our school, they were impressed with the building, classes, etc. It is a win-win situation.

Austin Christner – Yes

Angela Coughenour – Yes
Donald Gross – Yes
Ronnie Gibbner – Yes
Jerry Leydig – Yes
Christine McKenzie – Yes
Ron Scritchfield – Yes
Jessie Spiker -- Yes
Brigette Emerick – Yes

A motion to approve the 2016-17 Board Meeting dates, as per document in Google Drive, was made by A Coughenour, seconded by C McKenzie, and carried. (Unan.)

Finance: None

Policies: None

Personnel: A motion to approve the Personnel Issues, as per the document in Google Drive, was made by A Coughenour, seconded by D Gross, and carried. A roll call vote was taken.

Austin Christner – Yes
Angela Coughenour – Yes
Donald Gross – Yes
Ronnie Gibbner – Yes
Jerry Leydig – Abstain
Christine McKenzie – Yes
Ron Scritchfield – Yes
Jessie Spiker -- Yes
Brigette Emerick – Yes

Food Service: None

Technology: A motion to renew School Messenger for the 2016-17 school year at a cost of \$558.00 was made by A Christner, seconded by A Coughenour, and carried. (Unan.)

Athletics/Transportation: None

Maintenance: A motion to have routine maintenance performed on the bleachers, to be scheduled during the month of May 2016, was made by C McKenzie, seconded by D Gross, and carried. (Unan.)

It is needed done before graduation.

Instruction: None

General Operations: A motion to appoint Ms. Carey Ohler as Applicant Agent for PEMA (Pennsylvania Emergency Management Agency) was made by R Scritchfield, seconded by C McKenzie, and carried. (Unan.)

The school filed for assistance from winter storm Jonas. They will get reimbursements from the state. They may get 75 percent back.

A motion to update the 2016-17 School Calendar to reflect Christmas Break as December 23, 2016 – January 1, 2017, with students returning on January 2, 2017; to adjust the 2015-16 School Calendar to reflect a two hour early dismissal for students on Wednesday, June 1, 2016; and to adjust the 2015-16 School Calendar to reflect a half day for staff on Thursday, June 2, 2016, was made by J Spiker, seconded by A Christner, and carried. (Unan.)

21st Century: None

Miscellaneous: A motion to approve the 5th and 6th grades to attend the overnight trip to New Life Bible Camp, May 11-12, 2016; to approve the 12th grade class to take a trip to Six Flags, Upper Marlboro, Maryland, on Friday, May 27, 2016, from 6:30 p.m. – 7:00 a.m.; and to approve the 7th grade class to take a trip to the Incline Plane Museum in Johnstown, Pennsylvania, on Friday, May 27, 2016, was made by J Leydig, seconded by A Coughenour, and carried. (Unan.)

Public comment: None

Executive Session: At 6:40 p.m. R Scritchfield made a motion, seconded by C McKenzie, for the Board to enter into executive session for personnel issues.

At 7:20 p.m. public session resumed.

D Gross made a motion to adjourn, seconded by R Scritchfield.

The meeting adjourned at 7:21 p.m.

Submitted by Thea Hosselrode
Board Administrative Assistant